

## **RULES FOR PARTICIPATION OF EXHIBITORS IN THE “BUSINESS BISTRO” ZONE DURING THE INTERACTION-INTEGRATION CONFERENCE 2017**

### **§ 1. Definitions**

**Conference** – Interaction-Integration Conference held at the premises of the Copernicus Science Centres on 15-17 March 2017, as part of which the Business Bistro zone will operate.

**Cooperation Offer** – the list of available packages for participation in the Conference in the Business Bistro zone, together with the description of benefits and the price list.

**Organiser** – Copernicus Science Centre (*Centrum Nauki Kopernik*), with its registered office in Warsaw, ul. Wyrbrzeże Kościuszkowskie 20 (00-390), registered in the Register of Cultural Institutions kept by the President of the capital city of Warsaw under number 2/06, Statistical Identification Number (REGON): 140603313, Tax Identification Number (NIP): 701-002-51-69.

**Partner** – person, company, etc., who acquired the Strategic Partner Package or the Supporting Partner Package described in the Cooperation Offer.

**Rules** – these rules.

**Exhibitor** – person, company, etc., who acquired the Exhibitor Package described in the Cooperation Offer.

### **§ 2. Participation and payment terms**

1. Applications for participation in the Business Bistro shall be submitted by e-mail, to the e-mail address: [bb@kopernik.org.pl](mailto:bb@kopernik.org.pl).
2. Booking a stand shall be possible under the condition of receiving from the Organiser the confirmation of availability of places, including the approval of the package selected, and payment of the advance equivalent to 20% of the cost of the package selected in accordance with the price list included in the Cooperation Offer, made by wire transfer to the account identified by the Organiser.
3. Participation in the Business Bistro is possible subject to concluding the agreement and paying the remaining amount within 14 days of signing the agreement, but no later than by 14 March 2017.
4. The Partner / Exhibitor shall not be entitled to transfer or resale benefits arising from the Cooperation Offer without written consent of the Organiser.
5. Due to limited conference space, the Organiser reserves the right to take a final decision on the location of the stands of Partners / Exhibitors.

6. Installing any additional equipment at the stand shall be possible only after prior consultation with the Organiser and may require an additional order and an additional payment based on the price list of the firm installing the stands.
7. As part of the fee paid for a single stand, the Organiser shall ensure participation of a limited number of representatives of the Partner / Exhibitor in the Conference, including conference materials, participation in sessions and panels, participation in associated events, meals – in accordance with the programme of the Conference available at <http://interakcjaintegracja.kopernik.org.pl>.
8. Registration of other participants in addition to the participants referred to in section 7 above shall be possible subject to availability of places, against an additional fee arising from the price list available at the website of the Conference: <http://interakcjaintegracja.kopernik.org.pl>.
9. During the Conference, every participant shall be obliged to use the ID badge issued by the Organiser.
10. Registration for the Conference and participation in the Conference within the Business Bistro zone shall require expressing consent to the Organiser processing personal data of the Partner / Exhibitor provided in the registration process.
11. Personal data shall be used in accordance with the Act of 29 August 1997 on the protection of personal data (Journal of Laws of 2016, item 922). Personal data shall be collected on a voluntary basis, but disclosing personal data to the extent set by the Organiser in the registration form shall be the condition for participation in the Conference. Each participant of the Conference shall have the right to view and correct its own data. The data shall be used only for the purposes related to participation of the Partner / Exhibitor in the Conference, in particular making the reservation and for any settlements.
12. Every Partner / Exhibitor shall be obliged to get acquainted with the Conference Rules available at: [http://www.kopernik.org.pl/fileadmin/user\\_upload/PROJEKTY\\_SPECJALNE/Interakcja-Integracja/2017/Regulamin\\_Interakcja\\_Integracja\\_2017.pdf](http://www.kopernik.org.pl/fileadmin/user_upload/PROJEKTY_SPECJALNE/Interakcja-Integracja/2017/Regulamin_Interakcja_Integracja_2017.pdf), and to comply with provisions thereof.

### **§ 3. Organisation matters and technical conditions**

1. Materials related to participation in the Business Bistro shall be provided to the premises of the Organiser on 13-14 March 2017, from 09:00 am. to 04:00 pm.
2. Stands shall be handed over to Partners / Exhibitors on the first day of the Conference, i.e. on 15 March 2017, from 08:00 am. to 12:00 noon.
3. The Partner / Exhibitor shall be obliged to prepare the decoration of the stand on the first day of the Conference, i.e. on 15 March 2017, by 12:00 noon.
4. The Partner / Exhibitor shall have the right to advertise its goods only at its own stand, provided that it will not disturb normal operations of other exhibitors.



5. Exhibition materials should not block communication routes, emergency exits and fire equipment.
6. The Partner / Exhibitor declares that it has the rights to any materials, exhibits, photographs, videos, etc. submitted to the Organiser and presented at the Conference.
7. Partners / Exhibitors shall return the stands on the last day of the Conference, i.e. on 17 March 2017, by 06:00 pm. The remaining equipment may be collected on 20-21 March 2017, from 09:00 am. to 04:00 pm.
8. The Partner / Exhibitor undertakes to comply with regulations applicable at the location of the Conference.
9. The Organiser shall not be held liable for any accidents or injuries and for losses, thefts or damage to the property of Partners / Exhibitors and visitors due to any reason, except damage due to fault of the Organiser. Every Partner / Exhibitor shall be obliged to protect, at its own cost, exhibits, equipment and devices against damage and loss. The Partner / Exhibitor shall also be responsible for ensuring order at and in front of the exhibition stand.

#### **§ 4. Withdrawal from participation in the Conference**

1. In the case of withdrawing from participation in the Conference, the Partner / Exhibitor shall be obliged to notify the Organiser thereof. The notification of withdrawal shall be sent by e-mail, to e-mail address: [bb@kopernik.org.pl](mailto:bb@kopernik.org.pl) no later than on 13 February 2017.
2. In the case of withdrawing from participation in the Conference within the time frame set in section 1 above, the Organiser shall return the amount paid by the Partner / Exhibitor less the advance.
3. The amount paid by the Partner / Exhibitor shall be returned by wire transfer to the bank account of the Partner / Exhibitor, within 14 days of the date of notifying of the withdrawal.
4. Withdrawing from participation in the Conference after the time frame set in section 1 above shall result in the Partner / Exhibitor accepting that the Partner / Exhibitor is not entitled to demand return of the amount paid. The amount paid by the Partner / Exhibitor shall be allocated to cover costs incurred by the Organiser related to registration of participation of the Partner / Exhibitor in the Conference.

#### **§ 5. Final provisions**

1. Any complaints for the Organiser shall be reported in writing within 14 days after the end of the Conference.
2. The Partner / Exhibitor shall cover any damage to the property of the Organiser resulting from improper use of the stand.
3. Any disputes resulting from participation in the Conference shall be resolved by a court in Warsaw, competent for particular matters.



4. Matters not regulated in the Rules shall be governed by provisions of the rules of the Conference available at:

[http://www.kopernik.org.pl/fileadmin/user\\_upload/PROJEKTY\\_SPECJALNE/Interakcja-Integracja/2017/Regulamin Interakcja Integracja 2017.pdf](http://www.kopernik.org.pl/fileadmin/user_upload/PROJEKTY_SPECJALNE/Interakcja-Integracja/2017/Regulamin_Interakcja_Integracja_2017.pdf) and [generally binding legal regulations, in particular provisions of the Civil Code.](#)

*On behalf of the Partner / Exhibitor, I declare that I familiarised myself with the content of the rules and fully accept provisions included therein, thus undertaking to comply therewith. At the same time, I declare that the Partner / Exhibitor shall be fully and exclusively responsible for the true character of information included in this application.*

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(Signature of the Partner / Exhibitor)

Konferencja Interakcja – Integracja gości co roku ok. 250 osób z 45 instytucji zrzeszonych w SPiN oraz z innych organizacji działających na polu edukacji nieformalnej na terenie całej Polski. Jest to doskonała okazja dla firm, by zaprezentować swoją ofertę zarówno dla instytucji już działających, jak i tych dopiero w fazie powstawania.

Zapraszamy do udziału w Interakcji – Integracji 2017 w charakterze partnerów i wystawców w ramach mini targów, tzw. Biznes Bistro. Informacje o dostępnych pakietach znajdują się w [Ofercie Współpracy](#).

Zgłoszenia do udziału w Biznes Bistro prosimy przysyłać na adres e-mail: [bb@kopernik.org.pl](mailto:bb@kopernik.org.pl), nie później niż do dnia 31 stycznia 2017 r. Uprzedzamy, że liczba stanowisk jest ograniczona.