

## **Regulations for using the Cloakrooms at the Exhibitions and Planetarium of the Copernicus Science Centre**

1. These regulations set out the rules for using the cloakrooms located in the Exhibitions and Planetarium buildings of the Copernicus Science Centre at ul. Wybrzeże Kościuszkowskie 20, Warsaw (hereinafter referred to as **'the Cloakrooms'**).
2. The Cloakrooms are open during the opening hours of the Exhibitions or Planetarium of the Copernicus Science Centre. During these hours, visitors holding a ticket for one of the attractions mentioned above may, on the day of their visit, store their outerwear, hand luggage (backpacks, handbags) and small items of clothing, such as hats, scarves, gloves, etc. (hereinafter collectively referred to as **'Clothing'**) in the Cloakrooms.
3. The Cloakrooms are not available to visitors who are not using the attractions at the Copernicus Science Centre. If in doubt, a Cloakroom attendant may ask to see your admission ticket.
4. The Cloakrooms consist of:
  - 1) self-service lockers for 2-zloty coins, which operate as follows:
    - the visitor places a 2 zloty coin into the machine themselves;
    - the visitor places their Clothing in a self-service locker;
    - the visitor locks the self-service locker and collects the numbered key;
    - the visitor reopens the locker and leaves the key inside;
    - the visitor takes their Clothing and coin.
  - 2) a set of coat hangers, which are managed by the Cloakroom attendant in such a way that:
    - the visitor hands their Clothing to the Cloakroom attendant;
    - the Cloakroom attendant places the visitor's Clothing on a hanger and issues them with a receipt in the form of a numbered tag;
    - the visitor returns the number tag to the Cloakroom attendant;
    - the Cloakroom attendant returns the visitor's Clothing corresponding to the number on the tag.
  - 3) locker cubicles with coat hangers intended for organised groups, the use of which involves:
    - hanging or storing Clothing by the group leader themselves;
    - locking the cubicle by the Cloakroom attendant in the presence of the group leader and issuing them with a receipt in the form of a number tag;
    - returning the number tag by the group leader and collecting the Clothing in the presence of the Cloakroom attendant and the group leader (individual group members are not permitted to collect the Clothing themselves).
5. It is prohibited to leave the following items in the Cloakroom:
  - 1) documents, money, valuables, animals;
  - 2) flammable, explosive and other hazardous materials;
  - 3) scooters and other personal mobility devices;
  - 4) baggage exceeding the dimensions of hand luggage, i.e. 55 × 40 × 23 cm;

- 5) items that may cause harm to third parties or their property, in particular by damaging or soiling the Clothing, as well as items that may damage or soil the Cloakroom area.
6. If you lose your locker key or number tag, a handling fee of PLN 30 will be charged. To pay the fee, please go to the ticket office in either the Exhibitions or Planetarium building at the Copernicus Science Centre.
7. If you lose your locker key or your number tag, Clothing will be issued in accordance with the following rules:
  - 1) The visitor should go to the ticket office during the Copernicus Science Centre's opening hours and pay the fee referred to in paragraph 6 above;
  - 2) The visitor must explain the situation and show the Cloakroom attendant a receipt confirming payment of the handling fee;
  - 3) The Cloakroom attendant helps the visitor find their Clothing;
  - 4) The locker containing the Clothing is opened by a member of staff from the Copernicus Science Centre in the presence of the visitor.
8. If you find a lost locker key or a number tag, you can claim a refund of the handling fee you paid. To do this, please approach a member of staff at the ticket office in either the Exhibitions or Planetarium building at the Copernicus Science Centre and present the receipt referred to in paragraph 7(2) above. A refund of the handling fee is only possible on the day the fee was charged, during ticket office opening hours.
9. In the event of a refusal to cover the costs referred to in paragraph 6, sentence 1, or damage caused by Clothing or other items left in the Cloakroom, the Copernicus Science Centre is entitled to retain the Clothing until its claims have been settled or secured.
10. Any damage to or theft of Clothing must be reported to a Cloakroom attendant on the day of the incident. Your report will be recorded on the relevant form. The personal data provided in connection with this report is processed in accordance with the applicable data protection regulations. Information regarding the processing of personal data is available in the report form.
11. Every day, after the Copernicus Science Centre closes to visitors, the self-service lockers and cubicles in the Cloakroom are opened and emptied. Items left behind may be collected on another day upon presentation of the locker key or by reporting its loss to a member of staff at the Copernicus Science Centre; however, in the event of the key being lost, the procedure set out in paragraph 7 above shall apply.
12. Clothing left in the Cloakroom will be stored at the Centre for a maximum of 14 calendar days. After this period, it will be disposed of.
13. By using the Cloakroom in the Exhibitions or Planetarium building at the Copernicus Science Centre, you agree to abide by these regulations.
14. In matters not covered by these regulations, the provisions of the 'Regulations for the Exhibitions at the Copernicus Science Centre' and the 'Regulations of the Planetarium at the Copernicus Science Centre' shall apply mutatis mutandis.